

**WAHPETON CITY COUNCIL  
REGULAR SESSION – MONDAY, JANUARY 11, 2021  
5:00 P.M. WAHPETON CITY HALL**

The regular meeting of the Wahpeton City Council was held Monday, January 11, 2021 partially in council chambers and remotely by Zoom due to COVID-19 and the limitation to gather in no more than groups of 10. The agenda and the City's website had information posted more than 24 hours in advance to give instructions on how others could participate in the meeting. Present for the meeting include Mayor Johnson, Councilmen Harold Prior and Tom Rierson. By zoom were Council members Holly Mead, Brad Jones and LeAnn Blau. City Attorney Don Hemphill, City Employees, Bonnie Tielbur and Jess Radcliffe were also in attendance.

Mayor Johnson began the meeting with the pledge of allegiance.

Blau moved and Jones seconded to approve the agenda as written. All ayes – motion carried.

Prior moved and Rierson seconded to approve the consent agenda containing the December 14, 2020 Regular Session minutes, the December 2020 Claims, Treasurer's Report and Financial Reports. All ayes – motion carried.

Erin Reed, Exec. Director for DC Trails presented the annual report, some accomplishments and the FY 2022 budget for the DC Trails.

Alan Ditsworth, Lakes Area Hockey Association gave an update and a request for funding. Rierson moved and Prior seconded to approve \$3,000 for the Lakes Area Hockey Association. Mead expressed concern about using that money to improve the Wahpeton city park. Roll call vote: Jones, Rierson, Prior – ayes, Mead & Blau – nay. Motion carried.

Tom Grafft with ISG presented a water plant study to the council. Prior moved and Blau seconded to approve \$64,000 to have ISG do a study to determine what can be done to update or renovate the current plant to increase system capacity. All ayes – motion carried.

Jason Eygabroad, with Beck Engineering updated the council on Lakeside/Edgewood Projects. Rierson moved and Jones seconded to approve Resolution 21-5 a Resolution to provide for a notice of hearing on proposed plans, specifications, form of contract and estimate of cost for the 2021 Edgewood Drive and Lakeside Avenue infrastructure improvements project Division I and II and taking of Bids. Rierson moved and Jones seconded to approve Resolution 21-5 as written. Roll call vote: Rierson – aye, Jones – aye, Prior – aye, Mead – aye, Blau – aye. All ayes – motion carried.

Robert Anderson and Tom McCarthy want a barricade at the south end of Breezy Heights. Though neither was present at the meeting, council discussed the issue. Radcliffe indicated the area needs to be surveyed to know where to place a barricade. Jones suggested we see if Anderson and McCarthy want to help pay for the survey. After some discussion, Blau moved to table this issue until there is a survey and the city can move forward. Jones seconded. All ayes – motion carried.

Bob Johnson wants a sign saying "Dead End – No Public Access" at the north end of Breezy Heights Drive. Ice fishermen walk back in the private property and have to turn around to get out. There is already signage in the area but people don't read it. Council wants more information about signage. Prior moved and Blau seconded to table any action and have Hemphill check the uniformed traffic code. All ayes – motion carried.

Hemphill addressed the changes Ordinance No. 182 will make to public access docks and hoists in Wahpeton. The Committee has consistently stayed with the 1 hoist rule. If you have a public access dock you get 1 hoist, if you have a hoist somewhere else you have no hoist on a city public dock. On Lakeshore Drive, on the south side of Turtle Lake, this is now included in the public dock areas. This will require removal of several docks and hoist by October 31, 2021. There is now a yearly requirement that Meneyata Park Association Limited Canal committee provides the city with a list of people having hoist on the canal. The permit fee will be \$100 for docks and \$300 for each hoist. There was some consideration for a public dock on the south side of Turtle Lake but the committee is no longer recommending that. Jones moved and Mead seconded to approve the 1st Reading of Ordinance No. 182 – Amending Chapter 139 of the Wahpeton City Code governing Public Lake Access Areas. Roll call vote: Mead – aye, Blau – aye, Jones – aye, Prior – aye, Rierson – aye. All ayes - motion carried.

Prior moved and Rierson seconded to table Resolution 20-21 and Resolution 21-01 until Ordinance No. 182 is passed because they pertain to the ordinance. All ayes – motion carried.

Blau moved and Mead seconded to approve Resolution 21-2 Setting a public hearing to amend the FY 2020-21 Budget. Roll call vote: Prior – aye, Blau – aye, Mead – aye, Jones – aye, Rierson – aye. All ayes – motion carried.

Rierson moved and Mead seconded to approve Resolution 21-3 – A Resolution setting time and place for a public hearing for the purpose of considering the maximum tax dollars from certain levies for the City's proposed fiscal year 2021-2022 Budget. Roll call vote: Blau – aye, Mead – aye, Rierson – aye, Prior – aye, Jones – aye. All ayes – motion carried.

Tielbur explained the results from the audit report. Mead moved and Blau seconded to approve the Winther, Stave & Co. report on agreed-upon accounting procedures. All ayes – motion carried.

Jones moved and Blau seconded to approve Resolution 21-4 – A Resolution allocation \$10,000 of Hotel/Motel Tax Receipts for Park Improvements. Roll call vote: Jones – aye, Prior – aye, Mead – aye, Rierson – aye, Blau – aye. All ayes – motion carried.

Council discussed the quote to redo the retaining wall around the City sign. After some discussion, Prior moved and Blau seconded to table any action and revisit in the spring. All ayes – motion carried.

Jones left the meeting. Council discussed the city truck that was voted on at the December meeting. Blau moved and Prior seconded to keep moving forward with the purchase of the truck as voted on at the last meeting. Roll call vote: Blau, Mead, and Prior – ayes. Rierson – nay. Motion carried.

Radcliffe discussed operating the water plant and reports. Employees are gathering information for a contract or affidavit operator. A personnel meeting is scheduled this week to make decisions on pursuing a new plant operator. Radcliffe purchased and replaced plow bits on the pay loader and snowplow truck. Prior gave a report on a Fire Board meeting and budget updates.

With no further business, Mayor Johnson adjourned the meeting at 7:02 p.m.

REVENUE RECEIVED FOR DECEMBER 2020: General-\$29,070.41, Road Use-\$4,148.23, Local Option-\$8,450.60, Debt Service-\$1,002.94, Water-\$10,916.95, for a total of \$53,589.13.

ATTEST:

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Bonnie R. Tielbur, City Clerk/Admin.

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Phillip Johnson, Mayor

\*\* Minutes can be viewed online at [www.wahpetonia.govoffice.com](http://www.wahpetonia.govoffice.com) \*\*

**CLAIMS REPORT**  
Vendor Checks: 12/01/2020-12/31/202

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
0206932-IN	ACCO UNLIMITED CORP	LIQUID CHLORINE-220 GAL.		629.60	16384	12/31/20
12/14/20	ALLIANT ENERGY	ELEC SERVICE-STR LIGHTS		3,154.06	16328	12/09/20
24NV07802	ARNOLD MOTOR SUPPLY	SOCKET HOLDERS(2) & PURPLE POW		56.54	16329	12/09/20
80063368	BADGER METER INC	METER READER-HOSTING FEE		104.25	16330	12/09/20
18/19	BECK ENGINEERING INC	EDGEWOOD DRIVE ENGINEERING		37,099.10	16331	12/09/20
12/21/20	BLACK HILLS/IOWA GAS UTILITY	GAS SERVICE-WATER PLANT		316.76	16332	12/09/20
12/31/20	BONNIE R TIELBUR	MILEAGE/MISC-11/22/19-12/31/20		539.27	16385	12/31/20
20/21 FY	CAASA	20/21 FY DONATION		750.00	16350	12/22/20
20/21FY-2ND 1/2	CITY OF MILFORD	FIRE PROTECTION		39,268.00	16351	12/22/20
11/30/20	COOPERATIVE ENERGY COMPANY	FUEL-09 CHEV		64.87	16333	12/09/20
123184	COPPER COTTAGE	REPAIRED TUBE HEATER-W PLANT		957.07	16334	12/09/20
11/29/20	DC CONSERVATION BOARD	WHITE/BROWN GOODS		141.00	16335	12/09/20
1695231	DICKINSON COUNTY NEWS	LEGALS		229.93	16336	12/09/20
12/8/2020	DICKINSON COUNTY RECORDER	RECORD FENCE AGREEMENTS-WESTER		51.00	16327	12/08/20
20/21FY	DICKINSON COUNTY SHERIFF	POLICE PROTECTION		19,463.00	16352	12/22/20
20-21 FY	DISCOVERY HOUSE INC.	20-21 FY DONATION		5,000.00	16353	12/22/20
5827	FEAR COMPUTER SOLUTIONS	COMPUTER/REAL VNC-CITY HALL		100.00	16337	12/09/20
11659AG20210101	GIS BENEFITS	LIFE/DISABILITY POLICY-EMPLOYE		66.31	16354	12/22/20
28266699	GORDON FLESCH CO.	COPIER-LEASE PYMT		129.25	16355	12/22/20
IN13167038	GORDON FLESCH COMPANY INC	COPIES-BLK 1662/COLOR 5401		495.44	16386	12/31/20
645978	HEARTLAND SECURITY SERVICES LL	SECURITY CHARGES		24.95	16338	12/09/20
12/1/20	HEMPHILL LAW OFFICE	LEGAL FEES		1,360.00	16339	12/09/20
3 & 4	HULSTEIN EXCAVATING, INC	HARPEN ST.PROJECT-PYMT 3 & 4		183,515.87	16356	12/22/20
20/21 FY	HUMANE SOCIETY OF NW IA	20/21 FY DONATION		300.00	16357	12/22/20
200199	STATE HYGIENIC LABORATORY-AR	TESTING WATER		69.50	16340	12/09/20
67997/68949	I & S GROUP, INC	CONSTR.ADMIN-HARPEN ST		2,892.00	16358	12/22/20
12-2020	IA DEPT OF REVENUE	SALE TAX - MONTHLY DEPOSIT		4,104.00	561	12/31/20
20/21 FY DONATION	IGL CHAMBER OF COMMERCE	20/21 FY DONATION		100.00	16359	12/22/20
PR20201215	INTERNAL REVENUE SERVICE	FED/FICA TAXES	1,776.30		560	12/31/20
PR20201231	INTERNAL REVENUE SERVICE	FED/FICA TAX	2,320.47	4,096.77	560	12/31/20
D0409GT-12/2020	IOWA FINANCE AUTHORITY	HARPEN ST-SRF LOAN INTEREST FE	8,300.00		557	12/01/20
D0497R	IOWA FINANCE AUTHORITY	HARPEN ST-SRF LOAN-INTEREST PY	2,753.42		555	12/01/20
DW03020R	IOWA FINANCE AUTHORITY	WATER PLANT-SRF LOAN INTEREST	3,307.50	14,360.92	556	12/01/20
170	BETH RICHARDS	2 SUDAS MANUALS		140.00	16341	12/09/20
PR20201215	IPERS	IPERS	1,150.46		558	12/31/20
PR20201231	IPERS	IPERS	1,246.22		558	12/31/20
PHASE 3	LAKES AREA HOCKEY	PHASE 3 DONATION-HOCKEY		2,396.68	16360	12/22/20
20/21 FY	LAKES ART CENTER	20/21 FY DONATION		3,000.00	16361	12/22/20
431911874	MARCO TECHNOLOGIES LLC	CONTRACT/ORIGIN.FEE		5,000.00	16387	12/31/20
12/20	MAXYIELD COOPERATIVE	FUEL FOR SNOW PLOW		292.66	16342	12/09/20
1/8/21	MEDIACOM LLC	PHONE/INET-WATER PLANT		1,012.52	16388	12/31/20
20/21 FY	MILFORD MEMORIAL LIBRARY	20/21 FY DONATION		361.49	16362	12/22/20
20-21 FY	OKOBOJI PROTECTIVE ASSOC	20/21 FY DONATION		2,000.00	16363	12/22/20
13038562	QUILL CORPORATION	STAMP & PAD		100.00	16364	12/22/20
13194694	QUILL CORPORATION	STAMP-BILLS	33.48		16389	12/31/20
/2484	HILLFAB, LLC	REPAIR FILTER BACKWASH ISSUES	54.99	88.47	16343	12/09/20
12763	SAM WEDEKING EXCAVATING	WATER MAIN REPAIRS-INWAN ST		3,525.00	16365	12/22/20
.229528	SPENCER OFFICE SUPPLY	PAPER/ENVELOPES		5,315.75	16366	12/22/20
'0/21	SPIRIT LAKE LIBRARY	20/21 FY DONATION		700.00	16367	12/22/20
433	T & C TREE SERVICE	TREE REMOVAL-1903 LAKESHORE DR		2,000.00	16390	12/31/20
940127	TOWN & COUNTRY DISPOSAL	GARBAGE PICKUP		350.00	16344	12/09/20
0/21 FY	TREES FOREVER	20/21 FY DONATION		5,255.19	16368	12/22/20
1/20	TRUE VALUE-MILFORD	ALLEN WRENCH-W.PLANT		100.00	16345	12/09/20
0/21 FY	UPPER DES MOINES	20/21 FY DONATION		36.48	16369	12/22/20
				300.00		

**CLAIMS REPORT**  
Vendor Checks: 12/01/2020-12/31/202

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
434138	USA BLUE BOOK	2- 2 1/2" COUPLER		218.58	16370	12/22/20
9869122360	VERIZON WIRELESS	CELL PHONES-EMPLOYEES		174.72	16372	12/22/20
20/21 FY	VOLUNTARY ACTION CENTER	20/21 FY DONATION		1,500.00	16373	12/22/20
15487-1701-4	WASTE MANAGEMENT	LANDFILL FEES		388.56	16346	12/09/20
PR20201215	WELLMARK BC/BS OF IOWA	BCBS	834.74		16383	12/31/20
PR20201231	WELLMARK BC/BS OF IOWA	BCBS	834.74	1,669.48	16383	12/31/20
PR20201215	WITHHOLDING TAX	STATE TAXES	296.00		559	12/31/20
PR20201231	WITHHOLDING TAX	STATE TAX	329.00	625.00	559	12/31/20
Accounts Payable Total				355,990.04		
Utility Refund Checks						
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Refund Checks Total						
Report Total				355,990.04		

**CLAIMS REPORT**  
**CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
001	GENERAL	96,547.96
302	WATER MAIN STREET FUND	186,407.87
305	LAKESIDE/EDGEWOOD PROJECT	37,099.10
600	WATER UTILITY	35,935.11
TOTAL FUNDS		355,990.04

**REVENUE REPORT**

General	\$	29,070.41
Road Use		4,148.23
Local Option		8,450.60
Debt Service		1,002.94
Water Utility		<u>10,916.95</u>
Total Revenue	\$	53,589.13
CD Interest		34.81
TOTAL REVENUE	\$	<u>\$ 53,623.94</u>