

**WAHPETON CITY COUNCIL  
REGULAR SESSION – MONDAY, MARCH 8, 2021  
5:00 P.M. WAHPETON CITY HALL**

The regular meeting of the Wahpeton City Council was held Monday, March 8, 2021, in the Wahpeton City Hall and remotely by zoom. Present for the meeting include Mayor Johnson, Councilmen Harold Prior and Tom Rierson. Brad Jones, Holly Mead and LeAnn Blau were on zoom. City Attorney Don Hemphill, City Employees, Bonnie Tielbur and Jess Radcliffe were also in attendance.

Mayor Johnson began the meeting with the pledge of allegiance.

Prior moved and Rierson seconded to approve the agenda with the addition of approving minutes from the February 18, 2021 Special Council meeting. All ayes – motion carried.

Blau moved and Mead seconded to approve the consent agenda containing the February 8, 2021 Regular Session minutes, the February 18, 2021 Special Session minutes, the February 2021 Claims, Treasurer's Report and Financial Reports. All ayes – motion carried.

Mayor Johnson opened the public hearing. Tielbur reported the regular general levy would be 3.21% and the debt service levy would be 1.47%. Revenues should be \$6,383,081 and expenses are expected to be \$6,068,061. With no other discussion, Mayor Johnson closed the public hearing. Blau moved and Prior seconded to approve Resolution 21-10 - A Resolution adopting the Budget for Fiscal Year July 1, 2021 – June 30, 2022 and certifying Tax Levies to Dickinson County Auditor. Roll call vote: Mead – aye, Jones – aye, Rierson – aye, Prior – aye, Blau – aye. All ayes – motion carried.

Russ Beckendorf, with MHR Insurance reviewed the City's General/Property Insurance Policy and Bond information package for \$22,427.00. Increases were due to the large number of claims due to the derecho. Prior moved and Rierson seconded to approve the insurance increases. All ayes – motion carried.

Angela Kofoot, with Voluntary Action updated the council on the Voluntary Action Committee and Meals on Wheels program. Mead moved and Rierson seconded to continue with a \$1,500 donation to help fund the program. All ayes – motion carried.

Council discussed the Dock/Hoist situation again at length. The main issue is who owns the property along the west side of Turtle Lake. There were a few changes made to the ordinance including removal of "Request for dock access only in not permitted" and adding Meneyata Park docks are exempt from public use. Hemphill suggested because of the changes the council begins the readings over. Jones moved and Mead seconded to approve the 1<sup>st</sup> reading of Ordinance 182 – Amending Chapter 139 of the Wahpeton City Code Governing Public Lake Access Areas and including the changes suggested. Roll call vote: Jones – aye, Prior – nay, Rierson – aye, Blau – nay, Mead – aye. Vote was 3 to 2 – motion carried. Discussion continued about having Lakewood Park Association control the docks on Edgewood Drive. Blau indicated there have been several calls and emails concerning this issue. She felt the council needed clarification from the City Attorney before making final decisions.

Tielbur informed the council that Mr. Mammen has already passed his grade 3 Treatment license. Jones moved and Blau seconded to approve the Personnel Committees decision to hire James Mammen to fill the Supt. of Public Works position. All ayes – motion carried.

Brad Beyenhof, with Town & Country reviewed a 3-year Solid Waste Collection agreement and Recycling Agreement with the council. The contract proposed a 2.5% increase per year based on current cpi, and cost of operations. Recycling expires in Sept. 2021. They are extending the recycling contract to April 2024 and the rate for recycling would not change. Prior moved and Rierson seconded to approve the 3-yr Solid Waste Collection agreement and extend the Recycling agreement to April 2024, with an addition to add on the recycling agreement, "the city reserves the right to seek a different vendor". All ayes – motion carried.

Hemphill updated the council on the project with the sanitary district. The district will be paying their portion of the project \$584,383 and \$250,000 to the city toward items that are joint expenses. Hulstein's bid was high on the trails, but they have worked out an agreement with Beck Excavation to complete the trails for approx. \$200,000. Prior moved and Mead seconded to approve the cost allocation agreement for the project with the Iowa Great Lakes Sanitary District paying the city \$250,000 toward joint expenses and the Dickinson County, Iowa Trails Board paying the city \$199,500 for their portion of the contract. All ayes – motion carried.

Jones moved and Blau seconded to approve Resolution 21-11 - A resolution to approve the award of the contract to Hulstein Excavating. Roll call vote: Jones – aye, Mead – aye, Blau – aye, Rierson – aye, Prior – aye. All ayes – motion carried.

Mead moved and Prior seconded to approve the Professional Services Agreement Amendment No. 3 for Beck Engineering. All ayes – motion carried.

Atty. Hemphill explained a situation at Colony Condominiums. Brian Branigan, one of the owners of a condo, has been trying to reconstruct a patio on the carriage path. The condo board won't agree to grant an access easement in exchange for vacation of the carriage path. Branigan is coming to the council to see if it is possible for him to grant an easement just adjacent to his unit. The area is a common area so council took no action.

Rierson moved and Prior seconded to approve the purchase of a 2021 JD 5075E Utility Tractor & loader for \$31,000 and trade in. All ayes – motion carried.

Mead moved and Jones seconded to approve Resolution 21-12 Approving the Plat of Anneberg's Replat in the City of Wahpeton and Anneberg's would pay the city \$4,000. Roll call vote: Jones – aye, Prior – aye, Mead – aye, Rierson – aye, Blau – aye. All ayes – motion carried.

There were no citizen comments.

Radcliffe reported it was Mammen's first day, they worked on reports, and there were issues with a tank transponder and chlorine. He had some zoning questions about a trans-lift and boat house. Jones would like a dock meeting. Jess will check on new pickup and get old one cleaned up to get a quote.

With no further business, Mayor Johnson adjourned the meeting at 7:26 p.m.

REVENUE RECEIVED FOR FEBRUARY 2021: General-\$13,678.67, Road Use-\$2,956.39, Local Option-\$7,109.92, Debt Service - \$204.40, Water - \$34,525.53, for a total of \$58,474.91.

ATTEST:

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Bonnie R. Tielbur, City Clerk/Admin.

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Phillip Johnson, Mayor

\*\* Minutes can be viewed online at [www.wahpetonia.govoffice.com](http://www.wahpetonia.govoffice.com) \*\*

**CLAIMS REPORT**  
 Check Range: 2/01/2021- 2/28/2021

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
QTE02485	ACCOUNT SERVICES	CANNON COPIER		345.84	16427	2/10/21
2/15/21	ALLIANT ENERGY	ELEC SERVICE STREET LIGHTS		3,337.31	16428	2/10/21
20/21	BECK ENGINEERING INC	DESIGN - EDGEWOOD DRIVE		11,304.05	16429	2/10/21
2/17/21	BLACK HILLS/IOWA GAS UTILITY	GAS SERVICE - WATER PLANT		542.62	16430	2/10/21
2-16-2021	BOMGAARS SUPPLY INC	HEATER/PROPANE-PUMP HOUSE		224.93	16450	2/23/21
3/11/21	CARD SERVICE CENTER	PHONE COVER & CORD		67.09	16451	2/23/21
BC 39321F	COOPERATIVE ENERGY COMPANY	FUEL - 2018 RAM		109.55	16431	2/10/21
LP201428	CRYSTEEL TRUCK EQUIPMENT	BLADE PARTS		25.86	16452	2/23/21
1712481	DICKINSON COUNTY NEWS	LEGAL PUBLICATIONS		944.61	16432	2/10/21
5905	FEAR COMPUTER SOLUTIONS	WATER PLANT COMPUTER BACKUP		50.00	16433	2/10/21
3-1-2021	GIS BENEFITS	LIFE/DISAB POLICY-EMP.		85.46	16453	2/23/21
653933	HEARTLAND SECURITY SERVICES LL	SECURITY CHARGES		24.95	16434	2/10/21
2/1/21	HEMPHILL LAW OFFICE	LEGAL FEES		2,677.10	16435	2/10/21
203450	STATE HYGIENIC LABORATORY-AR	TESTING WATER		69.50	16436	2/10/21
70274	I & S GROUP, INC	PRELIMINARY ENGINEERING REPORT		1,815.00	16454	2/23/21
1-2021	IA DEPT OF REVENUE	WATER EXCISE TAX - 1/2021	957.00		565	2/01/21
2/2021	IA DEPT OF REVENUE	WATER EXCISE TAX-2/2021	662.00	1,619.00	569	2/28/21
23474	IAMU	MEMBERSHIP DUES FY 2021/22		586.00	16455	2/23/21
3/5/21	IGLSD	SEWER FEES - WATER PLANT		1,715.40	16437	2/10/21
2021	IMFOA	2021 MEMBERSHIP DUES	50.00		16438	2/10/21
RENEWAL	IMFOA	FINANCE OFFICER RENEWAL	50.00	100.00	16456	2/23/21
PR20210215	INTERNAL REVENUE SERVICE	FED/FICA TAXES	1,218.28		568	2/28/21
PR20210228	INTERNAL REVENUE SERVICE	FED/FICA TAX	1,137.70	2,355.98	568	2/28/21
PR20210215	IPERS	IPERS	777.57		566	2/28/21
PR20210228	IPERS	IPERS	729.83	1,507.40	566	2/28/21
2/6/21	LAKES REGIONAL	DRUG TEST-RADCLIFFE		35.00	16457	2/23/21
434152856	MARCO TECHNOLOGIES LLC	COPIER - LEASE PAYMENT	217.66		16439	2/10/21
436568505	MARCO TECHNOLOGIES LLC	COPIER - LEASE PYMT.	217.66	435.32	16458	2/23/21
2/10/21	MEDIACOM LLC	PHONE & INET - WATER PLANT		362.71	16440	2/10/21
2/21	NORTHWEST IOWA SPRINKLER	GREENSPACE-SPRINKLER CONTRACT		389.50	16441	2/10/21
14204268	QUILL CORPORATION	PAPER/STORAGE BOXES/PAPER TOWE	251.68		16442	2/10/21
147498954	QUILL CORPORATION	TOWEL DISPENSER & TOWELS	51.98	303.66	16459	2/23/21
1986771	TOWN & COUNTRY DISPOSAL	GARBAGE PICKUP		5,255.19	16443	2/10/21
56696	UNITYPOINT CLINIC-OCCUPATIONAL	DOT-DRUG TEST-RADCLIFFE		42.00	16444	2/10/21
477175	USA BLUE BOOK	TUBING/CONNECTORS-REPAIR PLANT	128.79		16445	2/10/21
492021	USA BLUE BOOK	PARTS FOR W.PLANT	309.52	438.31	16460	2/23/21
9873349031	VERIZON WIRELESS	CELL PHONE SERVICE		164.88	16461	2/23/21
15561-1701-6	WASTE MANAGEMENT	LANDFILL FEES	213.17		16446	2/10/21
15578-1701-0	WASTE MANAGEMENT	LANDFILL FEES	178.01	391.18	16462	2/23/21
PR20210215	WELLMARK BC/BS OF IOWA	BCBS	834.74		16466	2/28/21
PR20210228	WELLMARK BC/BS OF IOWA	BCBS	834.74	1,669.48	16466	2/28/21
217772	WINTHER, STAVE & CO. LLP	AGREED UPON PROCEDURES		5,051.22	16463	2/23/21
PR20210215	WITHHOLDING TAX	STATE TAXES	181.00		567	2/28/21
PR20210228	WITHHOLDING TAX	STATE TAX	166.00	347.00	567	2/28/21
2021 CARE	YOUNG BROS.LAWN PROTECTION INC	PRE-PAY LAWN CARE - 2021		3,834.19	16447	2/10/21

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 Accounts Payable Total 48,227.29

Utility Refund Checks  
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 Refund Checks Total

**CLAIMS REPORT**  
 Check Range: 2/01/2021- 2/28/2021

FUND NAME	DEPOSIT AMOUNT
<u>Payroll Checks</u>	
001 GENERAL	1,480.79
600 WATER UTILITY	1,831.47
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Total Paid On: 2/15/21	3,312.26
001 GENERAL	1,379.59
600 WATER UTILITY	1,720.57
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Total Paid On: 2/28/21	3,100.16
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Total Payroll Paid	6,412.42
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Report Total	54,639.71
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**CLAIMS REPORT**  
**CLAIMS FUND SUMMARY**

FUND NAME	AMOUNT
001 GENERAL	27,279.71
305 LAKESIDE/EDGEWOOD PROJECT	11,304.05
315 WATER PLANT DESIGN	1,815.00
600 WATER UTILITY	14,240.95
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TOTAL FUNDS	54,639.71

**REVENUE REPORT**

General	\$ 13,678.67
Road Use	2,956.39
Local Option	7,109.92
Debt Service	204.40
Water Utility	<u>34,525.53</u>
 Total Revenue	 \$ 58,474.91