

**WAHPETON CITY COUNCIL  
REGULAR SESSION – MONDAY, JULY 12, 2021  
5:00 P.M. WAHPETON CITY HALL**

The regular meeting of the Wahpeton City Council was held Monday, July 12, 2021, in the Wahpeton City Hall and remotely by zoom. Present for the meeting include Mayor Johnson, Councilmen Harold Prior, LeAnn Blau, Brad Jones and Tom Rierson. Holly Mead by Zoom. City Attorney Don Hemphill, City Employees, Bonnie Tielbur, James Mammen and Jess Radcliffe were also in attendance.

Mayor Johnson began the meeting with the pledge of allegiance.

Prior moved and Rierson seconded to approve the agenda. All ayes – motion carried.

Blau moved and Jones seconded to approve the consent agenda containing the June 14, 2021 Regular Session minutes, the June 2021 Claims, Treasurer's Report and Financial Report.

Doug Westerman with Osceola Rural water addressed the council about possibly forming a water district, which could include Osceola Rural Water, Milford Municipal Utilities and Wahpeton. This would save in infrastructure costs, sharing a new larger capacity water plant instead of each entity building their own plants. Brad Willemsen with Milford Municipal Utilities was also in attendance and will talk to his board. All entities are at various stages of planning for new plants. Council proposed that engineers for each entity meet to discuss options and bring it to their water boards or committee for further discussion.

Kelly Evans, Tom Grafft and Julie Sievers with ISG presented options to the council to pursue drilling a well. Our current water plant is aged and having issues, and the soonest a new plant could be operational is July of 2024. Council and ISG want to drill a well and get the pilot project going asap. If a water district is formed, design of a plant for production and capacity can be addressed at a later date. Prior moved and Blau seconded to approve Option 1, Paying \$400,000 with city reserve funds, to drill a production well and get the pilot project started. All ayes – motion carried.

Jason Eygabroad with Beck Engineering updated the council on the Edgewood/Lakeside Projects. All underground is in on Edgewood Dr. and paving should begin soon. They will continue to update residents. Council asked to have additional rip rap added along the canal side of Edgewood Dr. and on the bank of Turtle Lake to Harpen St. bridge where needed. Jones moved and Mead seconded to authorize the additional rip rapping along the canal side of Edgewood Dr. and bank of Turtle Lake. All ayes – motion carried. Eygabroad will do a change order to add the additional rip rapping.

Prior moved and Jones seconded to approve pay request #2 to Hulstein Excavating for the 2021 City of Wahpeton Infrastructure Improvement Project in the amount of \$398,380.11. All ayes – motion carried.

There was some discussion on fees and dates to include on the new no burning ordinance. Jones moved and Mead seconded to approve the 2<sup>nd</sup> reading of Ordinance #185 – An Ordinance Amending Section 105.05 of the Wahpeton City Code to Further Restrict Open Burning along with the minor changes including dates and fees. Roll call vote: Blau – nay, Mead – aye, Jones – aye, Rierson – aye, Prior – aye, Majority vote – motion carried.

Blau moved and Mead seconded to approve the 1<sup>st</sup> Reading of Ordinance #186 – An Ordinance Amending Section 65.01 of the Wahpeton City Code to Provide for Three Way Stops at the Intersections of Harpen Street and Lakeside Avenue and at the Intersection of Burr Oak Road and Harpen Street. Radcliff suggested, and council agreed, when construction begins on Lakeside Ave., the intersection of Harpen St. and Lakeside Ave. should change to more of a T-shape to become a 3-way stop. Roll call vote: Prior – aye, Jones – aye, Rierson – aye, Mead – aye, Blau – aye. All ayes – motion carried.

Prior moved and Blau seconded to approve Resolution 21-18 - A Resolution Providing for Salaries, and Wages for Employees. Roll call vote: Jones – aye, Prior – aye, Blau – aye, Mead – aye, Rierson – aye. All ayes – motion carried.

Blau moved and Jones seconded to approve Resolution 21-19 - Changing Personnel Policy Health Insurance. Roll call vote: Mead – aye, Rierson - aye, Prior – aye, Jones – aye, Blau – aye. All ayes – motion carried.

Rierson moved and Jones seconded to approve Resolution 21-20 – A Resolution Amending Section 37.0 of the City of Wahpeton Personnel Policy Manual Concerning Employee Use of Vehicles. Roll call vote – Rierson – aye, Jones – aye, Prior – aye, Mead – aye, Blau – aye. All ayes – motion carried.

Prior moved and Jones seconded to approve Resolution 21-21 – A Resolution Requesting Funding from the American Rescue Plan. The city should receive \$51, 413.16. Roll call vote: Prior – aye, Mead – aye, Blau – aye, Rierson – aye, Jones – aye. All ayes – motion carried.

Radcliffe expressed concerns about residents not having water curb stops at ground level. With the current project, the contractor spent several extra hours trying to locate curb boxes on Edgewood Dr. City Ordinance 90.14 states the shut off valve shall be visible and even with the pavement or ground. Council wants notices sent out to residents on Lakeside Ave. to find their curb box and have it raised to ground level so contractors aren't spending several hours trying to locate them. Other residents within the city will be given until July 2022, to have theirs found and raised. The city has 2 metal detectors that can be borrowed for a few hours to locate their box if residents choose to locate on their own. After July 2022, if there is an issue with leaking or other problems and the city cannot find the curb shut off, residents will be billed accordingly for the supplies, time and labor to find and fix it. Mead moved and Blau seconded to notify Lakeside Ave. residents to locate their curb stops asap and get them to ground level before construction begins. All other residents have until July 2022 to have theirs located and at ground level. Failure to comply will be charged accordingly. All ayes – motion carried.

Drew Hauge will come with information on rain gardens at the August meeting.

Mammen: reported on water plant issues, lost 2 filters, use of over 400,000 gals. over the 4<sup>th</sup> of July. Radcliffe: reported speed bumps, signs and stop signs have been purchased and will be installed soon. Zoning – 3 new homes and several permits for other construction and projects. Tielbur: Garbage rate shortage of \$1,331.67 in FY 21 but rates are scheduled to increase for the next 2 years. General Government budget totals over expended budget figures by \$4,551.60 because of legal fees. Sheriff's office have issued 2 parking tickets. Mayor discussed weeds that owner needs to mow or spray. Mead stated she received 3 thank you's from residents off Miller's Bay thanking the council for helping with the parking issues. Prior updated council on fire board decisions, an update on a nuisance trailer and parking issues in the canal area, by the city sheds and the tennis court on the weekends. He also discussed a nuisance truck.

Under citizen's comments, Ron Newgard had questions about RO water systems.

Being no further business, Mayor Johnson adjourned the meeting at 7:39 p.m. All ayes – motion carried.

REVENUE RECEIVED FOR June 2021: General-\$16,999.78, Road Use-\$4,397.23, Local Option-\$8,342.88, Debt Service-\$63,080.85, Lakeside/Edgewood-\$80,250.00, Water-\$30,486.42, for a total of \$203,557.16.

ATTEST:

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Bonnie R. Tielbur, City Clerk/Admin.

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Phillip Johnson, Mayor

\*\* Minutes can be viewed online at [www.wahpetonia.govoffice.com](http://www.wahpetonia.govoffice.com) \*\*

**CLAIMS REPORT**  
 Check Range: 6/01/2021- 6/30/2021

| INVOICE#     | VENDOR NAME                    | INVOICE DESCRIPTION            | INVOICE AMT | VENDOR TOTAL | CHECK# | CHECK DATE |
|--------------|--------------------------------|--------------------------------|-------------|--------------|--------|------------|
| 0212585-IN   | ACCO UNLIMITED CORP            | LIQUID CHLORINE - 80 GAL.      | 254.40      |              | 16594  | 6/08/21    |
| 0213292-IN   | ACCO UNLIMITED CORP            | ELBOWS, VALVE, PVC PIPE        | 1,168.05    | 1,422.45     | 16615  | 6/23/21    |
| 6/15/2021    | ALLIANT ENERGY                 | ELEC SERVICE-STREET LIGHTS     |             | 3,010.76     | 16595  | 6/08/21    |
| SORC066340   | BARCO PRODUCTS                 | SPEED BUMP AHEAD SIGNS         |             | 196.42       | 16630  | 6/30/21    |
| 28/29        | BECK ENGINEERING INC           | LAKESIDE/EDGEWOOD ENGINEERING  |             | 46,200.00    | 16596  | 6/08/21    |
| 6/16/2021    | BLACK HILLS/IOWA GAS UTILITY   | GAS SERVICE - WATER PLANT      |             | 204.36       | 16597  | 6/08/21    |
| 103900036    | BOK FINANCIAL                  | EDGEWOOD/LAKESIDE-INTEREST     |             | 62,714.17    | 590    | 6/30/21    |
| 6/16/2021    | BOMGAARS SUPPLY INC            | SHOP TOWELS/CLEANER/HYDR FLUID |             | 208.92       | 16616  | 6/23/21    |
| 6/23/21      | BONNIE R TIELBUR               | MILEAGE                        |             | 236.04       | 16617  | 6/23/21    |
| 11218689     | C & B OPERATIONS, LLC          | (2)O-RINGS - MOWER             |             | 5.38         | 16618  | 6/23/21    |
| SL17961      | CERTIFIED TESTING SERVICES,INC | SOIL TESTING                   |             | 2,104.50     | 16619  | 6/23/21    |
| 6/24         | CITY OF WEST OKOBOJI           | SPEED BUMPS(15)                |             | 750.00       | 16629  | 6/24/21    |
| 5-31-2021    | COOPERATIVE ENERGY COMPANY     | FUEL - 2021 DODGE              |             | 484.05       | 16598  | 6/08/21    |
| LP204182     | CRYSTEEL TRUCK EQUIPMENT       | TOOL BOX/BACK RACK             |             | 965.00       | 16631  | 6/30/21    |
| 1748980      | DICKINSON COUNTY NEWS          | LEGALS                         |             | 125.02       | 16599  | 6/08/21    |
| 12499731     | HACH COMPANY                   | CHEMICAL SUPPLIES              |             | 1,024.47     | 16620  | 6/23/21    |
| 6/16/2021    | HEARTLAND SECURITY SERVICES LL | SECURITY SERVICE               |             | 24.95        | 16600  | 6/08/21    |
| 6-1-2021     | HEMPHILL LAW OFFICE            | LEGAL FEES                     |             | 778.70       | 16601  | 6/08/21    |
| PYM #1       | HULSTEIN EXCAVATING, INC       | PYMT #1-CONTRACTOR & SUPPLIES  |             | 538,000.00   | 16621  | 6/23/21    |
| 210295       | STATE HYGIENIC LABORATORY-AR   | TESTING WATER                  |             | 69.50        | 16602  | 6/08/21    |
| 72954        | I & S GROUP, INC               | PREL.ENGINEERING & TEST WELL   |             | 10,881.78    | 16622  | 6/23/21    |
| 6/2021       | IA DEPT OF REVENUE             | WATER EXCISE TAX - JULY 2021   |             | 5,588.00     | 589    | 6/30/21    |
| PR20210616   | INTERNAL REVENUE SERVICE       | FED/FICA TAXES                 | 2,131.20    |              | 588    | 6/30/21    |
| PR20210630   | INTERNAL REVENUE SERVICE       | FED/FICA TAX                   | 2,371.25    | 4,502.45     | 588    | 6/30/21    |
| 6/01/2021    | IOWA FINANCE AUTHORITY         | PRINCIPAL HARPEN ST-SRF LOAN   | 31,605.71   |              | 584    | 6/01/21    |
| 6/01/21      | IOWA FINANCE AUTHORITY         | WATER TOWER-SRF LOAN-PRINCIPAL | 50,300.00   |              | 585    | 6/01/21    |
| 6/1/2021     | IOWA FINANCE AUTHORITY         | PRINCIPAL-SRF LOAN-WATER PLANT | 94,252.50   | 176,158.21   | 583    | 6/01/21    |
| PR20210616   | IPERS                          | IPERS                          | 1,350.92    |              | 586    | 6/30/21    |
| PR20210630   | IPERS                          | IPERS                          | 1,285.75    | 2,636.67     | 586    | 6/30/21    |
| 73701        | LON LINDSEY                    | REPAIR SHED DOOR               |             | 126.25       | 16623  | 6/23/21    |
| 443914411    | MARCO TECHNOLOGIES LLC         | COPIER-LEASE PYMT              |             | 217.66       | 16603  | 6/08/21    |
| 5/19/21      | MEDIACOM LLC                   | PHONE & INET                   |             | 374.41       | 16604  | 6/08/21    |
| 95741        | MENARD'S                       | HIGH VELOCITY FAN & GLOVES     |             | 36.96        | 16624  | 6/23/21    |
| 19710        | METERING & TECHNOLOGY SOLUTION | WATER METERS(20)               |             | 1,626.62     | 16625  | 6/23/21    |
| 20577        | MUESKE ELECTRIC INC            | PHOTO EYE-CITY SIGN            |             | 19.50        | 16605  | 6/08/21    |
| 6/4/21       | NWIPDC                         | ZONING ORDINANCE UPDATES       |             | 1,000.00     | 16626  | 6/23/21    |
| V2450        | HILLFAB, LLC                   | UPGRADES/PARTS/SCADA           |             | 21,739.24    | 16606  | 6/08/21    |
| 6-3-21       | SULLIVAN CONCRETE              | STREET REPAIRS BY LIGHTHOUSE P |             | 8,000.00     | 16607  | 6/08/21    |
| 2055754      | TOWN & COUNTRY DISPOSAL        | GARBAGE PICKUP                 |             | 5,509.69     | 16608  | 6/08/21    |
| 5/30/2021    | TRUE VALUE-MILFORD             | GASKET SCRAPER/CONDUIT CLAMPS  |             | 20.36        | 16609  | 6/08/21    |
| 56634868     | ULINE                          | STOP SIGN KITS (4)             |             | 573.43       | 16632  | 6/30/21    |
| 630278       | USA BLUE BOOK                  | (4) VALVES                     | 265.05      |              | 16633  | 6/30/21    |
| 637206       | USA BLUE BOOK                  | TRAFFIC BARRICADES             | 291.88      | 556.93       | 16633  | 6/30/21    |
| 50052119-000 | UTILITY EQUIPMENT CO.          | 4",6",10' WATER PIPE           |             | 2,107.60     | 16634  | 6/30/21    |
| 9881912147   | VERIZON WIRELESS               | CELL PHONE SERVICE             |             | 164.94       | 16627  | 6/23/21    |
| 15720-1701-8 | WASTE MANAGEMENT               | LANDFILL FEES                  | 710.74      |              | 16610  | 6/08/21    |
| 15743-1701-0 | WASTE MANAGEMENT               | LANDFILL FEES                  | 1,035.40    | 1,746.14     | 16628  | 6/23/21    |
| PR20210616   | WELLMARK BC/BS OF IOWA         | BCBS                           | 834.74      |              | 16645  | 6/30/21    |
| PR20210630   | WELLMARK BC/BS OF IOWA         | BCBS                           | 834.74      | 1,669.48     | 16645  | 6/30/21    |
| PR20210616   | WITHHOLDING TAX                | STATE TAXES                    | 353.00      |              | 587    | 6/30/21    |

**CLAIMS REPORT**  
 Check Range: 6/01/2021- 6/30/2021

| INVOICE#   | VENDOR NAME     | INVOICE DESCRIPTION    | INVOICE AMT | VENDOR TOTAL | CHECK# | CHECK DATE |
|------------|-----------------|------------------------|-------------|--------------|--------|------------|
| PR20210630 | WITHHOLDING TAX | STATE TAX              | 329.00      | 682.00       | 587    | 6/30/21    |
|            |                 | Accounts Payable Total |             | =====        |        |            |
|            |                 |                        |             | 904,463.01   |        |            |
|            |                 | Utility Refund Checks  |             |              |        |            |
|            |                 | -----                  |             |              |        |            |
|            |                 | Refund Checks Total    |             |              |        |            |
|            |                 | Payroll Checks         |             |              |        |            |
|            |                 | -----                  |             |              |        |            |
|            |                 | 001 GENERAL            |             | 2,454.14     |        |            |
|            |                 | 600 WATER UTILITY      |             | 3,629.16     |        |            |
|            |                 |                        |             | -----        |        |            |
|            |                 | Total Paid On: 6/16/21 |             | 6,083.30     |        |            |
|            |                 | 001 GENERAL            |             | 4,249.34     |        |            |
|            |                 | 600 WATER UTILITY      |             | 3,660.50     |        |            |
|            |                 |                        |             | -----        |        |            |
|            |                 | Total Paid On: 6/30/21 |             | 7,909.84     |        |            |
|            |                 |                        |             | =====        |        |            |
|            |                 | Total Payroll Paid     |             | 13,993.14    |        |            |
|            |                 |                        |             | =====        |        |            |
|            |                 | Report Total           |             | 918,456.15   |        |            |
|            |                 |                        |             | =====        |        |            |

**CLAIMS REPORT  
 CLAIMS FUND SUMMARY**

| FUND | NAME                      | AMOUNT     |
|------|---------------------------|------------|
| 001  | GENERAL                   | 95,843.48  |
| 200  | DEBT SERVICE              | 50,300.00  |
| 305  | LAKESIDE/EDGEWOOD PROJECT | 586,304.50 |
| 315  | WATER PLANT DESIGN        | 10,881.78  |
| 600  | WATER UTILITY             | 175,126.39 |
|      | -----                     |            |
|      | TOTAL FUNDS               | 918,456.15 |

**REVENUE REPORT**

|                           |                   |
|---------------------------|-------------------|
| General                   | \$ 16,999.78      |
| Road Use                  | 4,397.23          |
| Local Option              | 8,342.88          |
| Debt Service              | 63,080.85         |
| Lakeside/Edgewood Project | 80,250.00         |
| Water Utility             | <u>30,486.42</u>  |
| <br>Total Revenue         | <br>\$ 203,557.16 |