

**WAHPETON CITY COUNCIL
REGULAR SESSION – MONDAY, SEPTEMBER 13, 2021
5:00 P.M. WAHPETON CITY HALL**

The regular meeting of the Wahpeton City Council was held Monday, September 13, 2021, in the Wahpeton City Hall and remotely by zoom. Present for the meeting include Mayor Phil Johnson, Councilmen Harold Prior, Brad Jones, Holly Mead and Tom Rierson. City Attorney Don Hemphill, City Employees, Bonnie Tielbur, James Mammen (by Zoom) and Logan Davids were also in attendance. LeAnn Blau was absent.

Mayor Johnson began the meeting with the pledge of allegiance.

Rierson moved and Prior seconded to approve the agenda. All ayes – motion carried.

Jones moved and Mead seconded to approve the consent agenda containing the August 9, 2021 Regular Session minutes, the August 2021 Claims, Treasurer's Report, Financial Report and the Urban Renewal Report.

Council discussed possible action on an agreement with Osceola County Rural Water. They reviewed a letter from Osceola's attorney. Prior moved and Rierson seconded to stay on schedule and move forward with plans to purchase property and get the first well and pilot program going as soon as possible. All ayes – motion carried.

Prior moved and Jones seconded to approve Preliminary Engineering Report for Water System Improvements. All ayes – motion carried.

At 5:17 pm Mayor Johnson opened the public hearing on proposal to enter into a Water Revenue Loan and Disbursement Agreement. With no comments or correspondence, Mayor Johnson closed the public hearing. Jones moved and Mead seconded to approve Resolution 21-25 – A Resolution taking additional action with respect to a Water Revenue Loan and Disbursement Agreement and authorizing, approving and securing the payment of a \$1,750,000 Water Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement). Roll call vote: Prior – aye, Jones – aye, Rierson – aye, Mead – aye. All ayes – motion carried.

Ben Groen, with Beck Engineering gave an update on the Edgewood Dr. and Lakeside Ave. projects.

Prior moved and Rierson seconded to approve pay request #4 – for 2021 City of Wahpeton Infrastructure Improvement Project in the amount of \$1,021,278.74. All ayes – motion carried.

Council discussed a possible location for the future water plant site and a request for a land appraisal. The water committee is still working on potential sites and will be contacting property owners.

Jones moved and Mead seconded to consider Resolution 21-26 – A Resolution Proposing the Sale and Transfer of City Real Property, a Vacated Portion of Lakeshore Drive Adjacent to Lot Four (4), Block F, Lakewood Park, Scheduling a Public Hearing; and Directing the Publication of Notice. Roll call vote: Jones – aye, Rierson – aye, Mead – aye, Prior – aye. All ayes – motion carried.

John Wills, gave an update on the Water Quality Commission.

Steve Peterson, resident on Eagle Point discussed concerns with the new burn Ordinance 186. Several residents in the area also sent correspondence with concerns. Council decided to uphold the Ordinance this year and review the Ordinance for possible changes in the spring.

Barb Rolston with MPLOA discussed some updates needed at Papoose. She was planning to write a grant to help with the raingarden project and requested funds from the city for help with the project. The project cost was around \$8,700. Council tabled a decision at this time.

There were no citizen comments.

Prior moved and Jones seconded to approve the offer to Logan Davids for employment as the Zoning Administrator/Public Works position. All ayes – motion carried.

Jones moved and Prior seconded to approve the offer to Carol Chicoine for employment as the City Clerk/Administrator position. All ayes – motion carried.

Council discussed an offer from James Mammen for a pay increase. After some discussion, Pror moved and Mead seconded to approve the offer. All ayes – motion carried.

Jones moved and Mead seconded approval to replace the security system at city hall. All ayes – motion carried.

Jones moved and Prior seconded to approve Amy Schlueter to fill the vacancy on the Planning and Zoning Commission with a remaining term to 12/31/2025. All ayes – motion carried.

Mammen reported on filter 1 & 2 issues at the water plant, a new chlorine line at the plant and Thompson fixing plant issues. Davids reported on street signs, equipment repairs and zoning. Tielbur reminded council of election deadline.

Mead reported the new picnic table in the green space. Prior noted only 2 traffic stops in Wahpeton last month on the sheriff's report.

With no further business, Mayor Johnson adjourned the meeting at 7:31 p.m.

REVENUE RECEIVED FOR AUGUST 2021: General-\$20,214.96, Road Use-\$,142.48, Local Option-\$9,069.24, ARP Funds \$25,706.58, Water-\$140,010.58, for a total of \$101,066.07.

ATTEST:

Bonnie R. Tielbur, City Clerk/Admin.

Phillip Johnson, Mayor

** Minutes can be viewed online at www.wahpetonia.govoffice.com **

CLAIMS REPORT
 Check Range: 8/01/2021- 8/31/2021

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
0215652-IN	ACCO UNLIMITED CORP	415 GAL. CHLORINE		1,192.20	16735	8/26/21
8/18/21	ALLIANT ENERGY	ELEC.SERVICE-WATER PLANT		4,350.78	16702	8/12/21
2293	AMY'S SIGN DESIGN	ROAD CLOSED SIGNS		180.00	16703	8/12/21
80077806	BADGER METER INC	HOSTING FEE-METER READER		104.25	16704	8/12/21
32/33	BECK ENGINEERING INC	EDGEWOOD DR - ENGINEERING		31,560.00	16705	8/12/21
8/18/21	BLACK HILLS/IOWA GAS UTILITY	GAS SERVICE-PW BLDGS		105.00	16706	8/12/21
9-11-21	CARD SERVICE CENTER	SIGNS		522.79	16736	8/26/21
305-750-6490	CERTIFIED TESTING SERVICES, INC	SOTL TESTING		1,014.00	16707	8/12/21
7/31/21	COOPERATIVE ENERGY COMPANY	2021 RAM		512.05	16708	8/12/21
LP204477	CRYSTEEL TRUCK EQUIPMENT	SANDER STORAGE STAND		1,788.00	16737	8/26/21
7/28/21	DC CONSERVATION BOARD	BROWN GOODS		25.00	16709	8/12/21
9/1/21	DC TREASURER'S OFFICE	DRAINAGE DITCH ASSESSMENT		5.00	16738	8/26/21
8/25/21	DC WATER QUALITY COMMISSION	2022 WATER QUALITY CONTRIBUTIO		16,000.00	16739	8/26/21
FY21/22	DCEMSA	FY 21/22 FUNDING & SUPPORT		285.75	16710	8/12/21
1773120	DICKINSON COUNTY NEWS	LEGAL PUBLICATIONS		164.30	16711	8/12/21
8/27/21	DICKINSON COUNTY RECORDER	RECORD FENCE AGREEMENT-M.GEELS		59.00	16734	8/27/21
1130714	GARRATT CALLAHAN	FORMULA AH-710		4,350.00	16712	8/12/21
11659AG20210901	GIS BENEFITS	EMPL. LIFE & DISABILITY		66.31	16740	8/26/21
316522662	HACH COMPANY	CHLORINE REAGENT & SUPPLIES		524.24	16741	8/26/21
679090	HEARTLAND SECURITY SERVICES LL	SECURITY CHARGES		24.95	16713	8/12/21
19411	HELLER ENTERPRISES	REPAIRS-CONTROL PANEL		233.85	16714	8/12/21
8/2/2021	HEMPHILL LAW OFFICE	LEGAL FEES		1,578.80	16715	8/12/21
PYMT #3	HULSTEIN EXCAVATING, INC	PYMT #3 MINUS TRAILS PYMT		172,149.56	16716	8/12/21
214222	STATE HYGIENIC LABORATORY-AR	TESTING WATER		630.50	16717	8/12/21
74433/74416	I & S GROUP, INC	ENGINEERING-WATER PLANT		11,082.93	16742	8/26/21
8/2021	IA DEPT OF REVENUE	WATER ECISE TAX - AUG 2021	1,314.00		598	8/31/21
8/21	IA DEPT OF REVENUE	WATER EXCISE TAX - AUG 21	2,276.00	3,590.00	594	8/09/21
PR20210815	INTERNAL REVENUE SERVICE	FED/FICA TAXES	2,163.02		597	8/31/21
PR20210831	INTERNAL REVENUE SERVICE	FED/FICA TAX	2,527.60	4,690.62	597	8/31/21
234261	IOWA ONE CALL	ONE CALLS		59.00	16743	8/26/21
PR20210815	IPERS	IPERS	1,320.73		595	8/31/21
PR20210831	IPERS	IPERS	1,569.63	2,890.36	595	8/31/21
8/11/21	KC NIELSEN LTD	QUICK HITCH		756.00	16718	8/12/21
448744516	MARCO TECHNOLOGIES LLC	COPIER-LEASE PYMT		217.66	16719	8/12/21
8/8/21	MEDIACOM LLC	PHONE & INET		431.64	16720	8/12/21
27361	MELLEN & ASSOCIATES, INC.	AUMA SERVICE		2,143.00	16721	8/12/21
7/31/21	MILFORD MUNICIPAL UTIL	840,000 GAL WATER		5,206.76	16722	8/12/21
JRM040821	NEW TEC, INC	PALLET JACK		2,800.00	16744	8/26/21
21/22 FY	NWIA LEAGUE OF CITIES	21/22 DUES		25.00	16745	8/26/21
23236	ONG CONSULTING, LLC	ION CHAMBER - FOR ZEBRA MUSSE		3,771.25	16723	8/12/21
42974	OVERHEAD DOOR SALES	REPROGRAMED REMOTES		105.00	16724	8/12/21
6814	SCE, LLC	WATER TREATMENT PLANT REPAIRS		960.00	16746	8/26/21
2093012	TOWN & COUNTRY DISPOSAL	GARBAGE PICKUP		5,509.69	16725	8/12/21
7/31/21	TRUE VALUE-MILFORD	CURB STOPS		77.53	16726	8/12/21
8/14/21	UNDERWATER SOLUTIONS	VIDEO INTAKE SYSTEM		1,200.00	16727	8/12/21
50052192-000	UTILITY EQUIPMENT CO.	6" ALPHA/GRATE & FRAME		1,980.40	16728	8/12/21
9886240584	VERIZON WIRELESS	CELL PHONE SERVICE		166.63	16747	8/26/21
15828-1701-9	WASTE MANAGEMENT	LANDFILL FEES	1,111.24		16729	8/12/21
15854-1701-5	WASTE MANAGEMENT	LANDFILL FEES	999.52	2,110.76	16748	8/26/21
212230000732	WELLMARK BC/BS OF IOWA	BC/BS RADCLIFFE		1,669.46	16749	8/26/21
PR20210815	WITHHOLDING TAX	STATE TAXES	361.00		596	8/31/21

CLAIMS REPORT
 Check Range: 8/01/2021- 8/31/2021

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
PR20210831	WITHHOLDING TAX	STATE TAX	436.00	797.00	596	8/31/21
		Accounts Payable Total		289,667.02		
		Utility Refund Checks				
		Refund Checks Total				
	Payroll Checks					
		001 GENERAL		2,735.40		
		600 WATER UTILITY		3,410.05		
		Total Paid On: 8/15/21		6,145.45		
		001 GENERAL		3,175.37		
		600 WATER UTILITY		4,253.75		
		Total Paid On: 8/31/21		7,429.12		
		Total Payroll Paid		13,574.57		
		Report Total		303,241.59		

CLAIMS REPORT
CLAIMS FUND SUMMARY

REVENUE REPORT

General	\$ 20,214.96
Road Use	3,142.48
Local Option	9,069.24
ARP Funds	25,706.58
Water Utility	<u>140,010.58</u>
Total Revenue	\$ 101,066.07
CD Interest	<u>28.22</u>
TOTAL REVENUE	\$ 101,094.29

FUND	NAME	AMOUNT
001	GENERAL	43,365.85
304	WATER PLANT PROJECT	10,754.76
305	LAKESIDE/EDGEWOOD PROJECT	204,723.56
600	WATER UTILITY	44,397.42
	TOTAL FUNDS	303,241.59