

**MINUTES OF THE WAHPETON PLANNING & ZONING COMMISSION MEETING HELD ON JULY 12, 2023**

Chairperson Donna Harris called the meeting to order at 5:00 P.M. on July 12, 2023. Board members present Jack Jones and Bill Doornink. Others present were City Clerk/Administrator Carrie Funk.

Motion made by Jones and a second by Doornink to approve the agenda. All voting, aye. Motion carried.

Motion made by Jones and a second by Doornink to approve March 20<sup>th</sup>, 2023 minutes. All voting, aye. Motion carried.

**ACTION & DISCUSSION ITEMS**

The commission conducted a public hearing and discussed a request from City Council to consider amending and expanding Section 165.10, Supplemental District Regulations, by Amending Subsection 12 (2), To Adopt Replacement Requirements for Trees Illegally Removed from the Lakeshore Bank. There was no one in attendance for public comments, and no public comments had been received at City Hall. Commissioner Jones suggested a list of trees that would be accepted for replacement on lakeshore bank to avoid attempts of planting nuisance trees, and suggested contacting a Forestry Specialist for guidance. City Clerk/Administrator Funk communicated there were comments from some council members suggesting the tree size be 6” in diameter, and Chairperson Harris agreed with the 6” in diameter. There was also discussion to ask the forestry specialist if the tree would have a better chance of survival if it were less than 6” in diameter. Chairperson Harris asked who’s responsible for ensuring the tree is planted within the 60 days and ensuring the tree has not died a year later. Funk explained that staff would be responsible for ensuring the planting within 60 days, and if the tree dies it would be helpful if neighbors would help. Motion by Harris and second by Jones to recommend the City Council consider as written with consideration to the Planning & Zoning Commission recommendations amending and expanding Section 165.10, Supplemental District Regulations, by Amending Subsection 12(2), To Adopt Replacement Requirements for Trees Illegally Removed from the Lakeshore Bank. Voting aye: Jones, Doornink, and Harris. Nay: none. Motion Carried.

With no further discussion motion by Harris and a second by Jones to adjourn at 5:14 P.M.

ATTEST:

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Donna Harris, Chairperson

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Carrie Funk, City Clerk/Administrator